

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

YMCA [Branch Name]
[YMCA Address]
[City, State, Zip Code]

Dear YMCA Sports Registration Team,

I hope this letter finds you well. I am writing to register my child for the upcoming sports program at the YMCA.

****Child's Information:****

- Name: [Child's Full Name]
- Age: [Child's Age]
- Preferred Sport: [e.g., Soccer, Basketball, Swimming]
- Skill Level: [Beginner/Intermediate/Advanced]

****Parent/Guardian Information:****

- Name: [Your Full Name]
- Relationship to Child: [e.g., Mother, Father, Guardian]

****Contact Information:****

- Email: [Your Email Address]
- Phone: [Your Phone Number]

Please find enclosed the registration fee of [amount] along with a completed registration form. If you require any further information or documentation, please do not hesitate to contact me at the number or email provided above.

Thank you for your attention to this matter. I look forward to the exciting sports season ahead!

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]