

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[YMCA Branch Name]
[YMCA Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to express my concerns regarding safety issues at [specific YMCA location or program].

[Briefly describe the specific safety concerns you have observed, including dates, times, and locations if applicable.]

I believe it is crucial to address these issues to ensure the well-being of all members, staff, and visitors. [You may include any suggestions for improvement or specific actions you would like the YMCA to consider.]

Thank you for your attention to this important matter. I appreciate your commitment to providing a safe environment for everyone involved.

Sincerely,

[Your Name]

[Your YMCA Membership Number, if applicable]