

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Amazon Smile Program]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to propose a project that aligns with the mission of the Amazon Smile program to support charitable organizations and community initiatives.

****Project Title:**** [Insert Project Title]

****Overview:****

The [Project Title] aims to [briefly describe the goal and the impact of your project]. This project is designed to [explain how it meets the needs of the community and how it aligns with Amazon Smile's objectives].

****Goals and Objectives:****

1. [Insert Goal 1]
2. [Insert Goal 2]
3. [Insert Goal 3]

****Target Audience:****

Our project will focus on [describe the demographic or community that will benefit from the project].

****Budget Overview:****

The estimated budget for this project is [insert budget amount]. We are seeking support from Amazon Smile to help cover [briefly outline what the funds will be used for].

****Conclusion:****

We believe that with your support, we can make a significant difference in [state the impact]. We are excited about the possibility of partnering with Amazon Smile and would love to discuss this proposal further. Thank you for considering our project. I look forward to your positive response.

Sincerely,

[Your Name]
[Your Title/Position]
[Your Organization]
[Organization Website]

[Attachments: Project Proposal, Budget Breakdown, etc.]