

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Company/Organization Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to inquire about the upcoming Yu-Gi-Oh! tournament scheduled for [Date]. I would like to confirm my participation and request further details regarding the event. Please let me know the following:

1. Registration process and deadline
2. Tournament format (e.g., Constructed, Sealed, etc.)
3. Prizes and participation rewards
4. Venue details and any necessary COVID-19 precautions

Thank you for your attention to this matter. I look forward to your prompt response.

Best regards,

[Your Name]  
[Your Duelist ID (if applicable)]  
[Your Signature (if sending a hard copy)]