

[Your Organization's Logo]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are excited to invite you to our upcoming event, [Event Name], taking place on [Event Date] at [Event Location]. This event promises to be a wonderful opportunity to [brief description of the event purpose, e.g., raise funds, celebrate milestones, etc.].

As part of our commitment to making a difference, we would like to encourage you to support our organization through Amazon Smile. When you shop at [smile.amazon.com](https://smile.amazon.com) and select [Your Organization's Name], a portion of your purchases will be donated to help us achieve our mission.

Event Details:

- \*\*Date:\*\* [Event Date]
- \*\*Time:\*\* [Event Time]
- \*\*Location:\*\* [Event Location]
- \*\*RSVP by:\*\* [RSVP Date]

Together, we can make a positive impact! We hope to see you there and appreciate your ongoing support.

Warm regards,

[Your Name]

[Your Position]

[Your Organization's Name]

[Your Contact Information]

[Your Organization's Website]

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Feel free to customize the template to better suit your event and organization's style!