

[Your Company Letterhead]

[Date]

[Recipient Name]

[Recipient Title]

[Recipient Company]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are excited to announce that [Your Brand/Company Name] is now participating in the Amazon Smile program! This initiative allows customers to support our mission while shopping at no extra cost to them. Through Amazon Smile, customers can choose [Your Brand/Company Name] as their designated charity, and a portion of their eligible purchases will be donated to our organization. This partnership provides us with an incredible opportunity to further our goals in [briefly describe mission or purpose].

We invite you to spread the word and encourage your network to explore how their purchases can make a difference.

Thank you for your continued support!

Warm regards,

[Your Name]

[Your Title]

[Your Brand/Company Name]

[Your Phone Number]

[Your Email Address]

[Company Website]

[Social Media Links] (if applicable)