

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Date]

Dear [Recipient's Name],

I hope this letter finds you in great spirits. As the season changes, I wanted to take a moment to extend my warmest greetings to you.

[Insert a personal message or memory here.]

Wishing you joy and happiness in all your endeavors.

Warm regards,

[Your Name]