

[Your Name]
[Your Position]
[Your School/Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Title/Position]
[YJ School]
[School Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to recommend [Student's Name] for admission to YJ School. I have had the pleasure of teaching [him/her/them] in [Subject/Class] for [duration] and have been consistently impressed with [his/her/their] dedication, enthusiasm, and intellectual curiosity.

[Insert a specific example of the student's achievements or character traits that make them a strong candidate for YJ School.]

Additionally, [Student's Name] has demonstrated exceptional [skills or qualities related to the school's values or programs, e.g., leadership, teamwork, creativity]. [Provide another example or anecdote to illustrate this point.]

I believe that YJ School would be an excellent fit for [Student's Name], and I am confident that [he/she/they] will contribute positively to your community. [He/She/They] are eager to take on new challenges and will thrive in your environment.

Please feel free to contact me at [Phone Number] or [Email Address] if you require any further information.

Thank you for considering this recommendation. I wholeheartedly endorse [Student's Name] for admission to YJ School.

Sincerely,
[Your Name]