

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]

[Recipient's Name]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to invite you to participate in our upcoming fundraiser for YJ School, which will take place on [date] at [location]. This event aims to support our educational programs and provide students with the resources they need to succeed.

We are seeking donations of [specify items, services, or monetary contributions], as well as volunteers to help make this event a success. Your support would make a significant impact on our students and the community as a whole.

Please join us in making a difference for the future of our children. For more information, feel free to contact me at [your phone number] or [your email address].

Thank you for considering supporting YJ School. We truly appreciate your generosity.

Warm regards,

[Your Name]

[Your Position/Title]

YJ School Fundraising Committee