

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally notify you of an increase in the rent for my apartment located at [Your Apartment Address].

As per the lease agreement dated [Lease Start Date], I understand that rent adjustments may occur under certain conditions. After careful consideration, I have decided to increase the monthly rent from [Current Rent Amount] to [New Rent Amount], effective [Effective Date].

This increase is due to [brief reason for rent increase, e.g., rising maintenance costs, property improvements, market adjustments]. I appreciate your understanding and support regarding this change.

Please let me know if you have any questions or would like to discuss this further.

Thank you for your attention to this matter.

Sincerely,
[Your Name]