

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Manager's Name]

Xwatch

[Company Address]
[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at Xwatch, effective
[Last Working Day, typically two weeks from the date above].

I am grateful for the opportunities I've had during my time at Xwatch and
appreciate the support from my team and management.

I will do my best to ensure a smooth transition and will complete any
outstanding tasks before my departure.

Thank you once again for everything. I hope to stay in touch in the
future.

Sincerely,
[Your Name]