

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]

[Recipient's Name]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

Happy XVI Birthday! On this special day, I want to express my warmest wishes for you as you step into this exciting new chapter of your life. May this year be filled with joy, adventure, and unforgettable moments. As you celebrate this milestone, remember to cherish every moment and pursue your dreams with passion. You have so much potential, and I am confident that this year will bring you closer to achieving your goals. Enjoy your special day surrounded by family and friends who love you dearly. Here's to wonderful memories and new opportunities in the coming year!

Best wishes,

[Your Name]