

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]

Dear Xuanan,

I was heartbroken to hear about your loss. Please accept my deepest condolences during this difficult time. [Share a personal memory or sentiment about the deceased, if applicable.]

I cannot imagine the pain you are experiencing, but I want you to know that I am here for you. If you need someone to talk to or if there is anything I can do to support you, please do not hesitate to reach out. You and your family are in my thoughts and prayers. Wishing you peace and comfort during this hard time.

With heartfelt sympathy,  
[Your Name]