[Date]

Dear [Child's Name],

Ho ho ho! It's me, [Elf's Name], your friendly Elf on the Shelf! I've been watching you and your family as the holiday season approaches. You've been [mention a specific behavior or action the child did recently, e.g., "so helpful around the house" or "kind to your friends"], and it makes my elf heart glow with joy! Christmas is such a special time, and I'm here to spread cheer and magic.

Each night, I'll be flying back to the North Pole to report to Santa about all the wonderful things you're doing. It's so important to show kindness and love during this exciting season!

Tonight, I have a fun surprise for you! [Briefly describe the surprise or activity, e.g., "Check under your pillow for some holiday treats!" or "Get ready for a festive adventure!"].

Keep being the amazing person I know you are! I can't wait to see what kind of awesome things you'll do this holiday season.

Remember, I'll be watching!

With jingle bells and festive cheer, [Elf's Name]