

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Date]

Dear [Child's Name],

Ho ho ho! It's me, [Elf's Name] the Elf, and I'm here to spread some Christmas cheer!

I flew all the way from the North Pole to keep an eye on things and see if you've been naughty or nice! Each night, I return to Santa to report on your wonderful acts of kindness, creativity, and a sprinkle of mischief!

I have set up some fun surprises for you! Each morning, I'll be in a different spot around the house. Make sure to look for me--sometimes I will be getting into a little bit of trouble, but it's all in good fun! Remember, I can't be touched, or I might lose my magic! So, let's have some giggles, and make this the best Christmas ever!

Sending you lots of holiday hugs,

[Elf's Name]

Your Christmas Scout