

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Date]

Dear Xuan,

I hope this message finds you well. I wanted to reach out to share some thoughts that have been on my mind.

[Insert personal message or update about your life or shared experiences.]

I truly appreciate our friendship and the moments we've shared. Looking forward to hearing back from you soon!

Warm regards,

[Your Name]