

[Your Name]  
[Your Position]  
[Your Organization]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Recipient's Position]  
[Recipient's Organization]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to propose a collaboration between [Your Organization] and [Recipient's Organization] in the field of GIS (Geographic Information Systems).

Our organizations share common goals in [briefly describe the goals or areas of interest], and I believe that by working together, we can leverage our strengths to achieve meaningful outcomes.

We are particularly interested in [specific project or area of mutual interest], and we believe that our combined expertise and resources could greatly enhance our efforts.

I would appreciate the opportunity to discuss this proposal in more detail and explore how we can make this collaboration mutually beneficial. Please let me know a convenient time for you to meet or have a call.

Thank you for considering this opportunity. I look forward to your positive response.

Best regards,

[Your Name]  
[Your Position]  
[Your Organization]