

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

Dear [Friend's Name],

Happy Holidays! I hope this letter finds you in great spirits. I wanted to share my excitement about the holiday season and tell you all about my plans.

This year, I am [describe what you will be doing during the holidays, e.g., visiting family, having fun with friends, etc.]. I'm really looking forward to [mention any specific holiday traditions or activities, e.g., baking cookies, decorating the tree, etc.].

I also hope you get to enjoy some fun activities with your family and friends. Let me know what your plans are!

Wishing you a wonderful holiday filled with joy and laughter. Can't wait to hear from you soon!

Warm wishes,
[Your Name]