

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]

Dear [Friend's Name],  
Hello there!

I hope this letter finds you in a world full of smiles and adventures! I wanted to share some exciting things with you.

First, I recently [describe something fun you did, e.g., "went to the park and saw a family of ducks!"] It was so much fun because [add a fun detail, e.g., "I got to feed them some bread!"].

What about you? Are you doing anything cool? Maybe you can tell me about it in your next letter!

Also, I've been working on [mention a hobby or project, e.g., "learning how to draw superheroes"]. I can't wait to show you my drawings!

Before I go, here's a little fun challenge for you: [insert a simple riddle or puzzle]. Can you solve it?

Can't wait to hear from you soon!

With joy,  
[Your Name]