

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

West Virginia Unemployment Agency

[Agency Address]
[City, State, ZIP Code]

Subject: Confirmation of Identity for Unemployment Benefits

To Whom It May Concern,

I am writing to formally confirm my identity as part of the unemployment benefits verification process. Below are my details for your reference:

- Full Name: [Your Full Name]
- Social Security Number: [Your SSN]
- Date of Birth: [Your Date of Birth]
- Claimant ID: [Your Claimant ID] (if applicable)

I have included copies of the following documents to verify my identity:

1. [Document Type, e.g., Driver's License]
2. [Document Type, e.g., Social Security Card]
3. [Document Type, e.g., Utility Bill]

Please let me know if you require any additional information or documents to complete the verification process.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]