

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

Dear [Recipient's Name],

Subject: Instructions for Wudu (Ablution)

I hope this letter finds you in good health and spirits. As you embark on your journey towards learning the practice of Wudu, I have compiled a simple set of instructions to guide you through the process.

1. ****Intention (Niyyah):**** Begin by making a sincere intention in your heart to perform Wudu for the sake of Allah.

2. ****Wash Hands:**** Start by washing your hands up to the wrists three times.

3. ****Rinse Mouth:**** Take water in your right hand, put it in your mouth, and rinse it three times.

4. ****Nose Cleansing:**** Sniff water into your nostrils using your right hand and then expel it using your left hand, doing this three times.

5. ****Wash Face:**** Wash your face three times, from ear to ear and from forehead to chin.

6. ****Wash Arms:**** Wash your arms from the elbows to the wrists three times, starting with the right arm.

7. ****Wipe Head:**** Wipe your head once with wet hands, starting from the front and moving to the back, then back to the front.

8. ****Wipe Ears:**** Wipe your ears (inside and outside) once with wet fingers.

9. ****Wash Feet:**** Wash your feet up to the ankles three times, beginning with the right foot.

10. ****Completion:**** After finishing Wudu, recite the Shahada (testimony of faith) and thank Allah for the ability to perform the ablution.

May Allah bless your efforts and grant you success in your spiritual journey. If you have any questions or need further assistance, feel free to reach out.

Warm regards,
[Your Name]