

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Title]

WNBA Merchandise Department  
[Company/Organization Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. My name is [Your Name], and I am a passionate supporter of the WNBA. I am writing to request information regarding the availability of WNBA merchandise.

I am particularly interested in [specific items you are requesting, e.g., jerseys, apparel, accessories] and would appreciate any details you can provide about purchasing options, sizes, and pricing.

Additionally, if there are upcoming promotions or special events related to WNBA merchandise, I would love to hear about them.

Thank you for your time and assistance. I look forward to your prompt response.

Sincerely,  
[Your Name]