

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]

Hiring Manager

WKRN

[Company Address]
[City, State, Zip Code]

Dear Hiring Manager,

I am writing to express my interest in the [Job Title] position at WKRN, as advertised on [where you found the job listing]. With my background in [Your Field/Industry] and [Number] years of experience in [relevant experience], I am excited about the opportunity to contribute to your team.

In my previous role at [Your Previous Company], I successfully [describe a relevant accomplishment or responsibility]. This experience honed my skills in [relevant skills] and taught me the importance of [related value or insight]. I am particularly drawn to this position at WKRN because [explain what attracts you to the company or role].

I have attached my resume for your review, which provides further detail about my career achievements and experience. I am eager to bring my expertise in [specific skills or experiences related to the job] to WKRN and contribute to [something specific about the company or its goals].

Thank you for considering my application. I look forward to the opportunity to discuss my qualifications in more detail.

Sincerely,

[Your Name]