

Subject: Sincere Apology

Hi [Name],

I hope this message finds you well. I wanted to take a moment to sincerely apologize for [specific action or behavior]. I realize now that it may have upset you, and that was never my intention.

I truly value our relationship and would like the chance to make things right. If you're open to it, I would love to talk more about this and hear your feelings.

Thank you for your understanding and patience.

Take care,

[Your Name]