

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Title]
[Institution/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to request academic accommodations related to my use of Vyvanse, a medication prescribed to assist with my attention-related challenges. Given the nature of my condition, I believe specific accommodations will help ensure my academic success.

I am seeking the following accommodations:

1. Extended time on exams and assignments
2. Access to a quiet testing environment
3. Flexible deadlines when necessary
4. Permission to record lectures

I have included documentation from my healthcare professional that supports my request for these accommodations.

Thank you for your consideration. I look forward to discussing this matter further.

Sincerely,

[Your Name]

[Your Student ID (if applicable)]