

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Volkswagen Customer Care

[Volkswagen Address]
[City, State, Zip Code]

Subject: Warranty Claim for Refund

Dear Volkswagen Customer Care,

I am writing to formally request a refund under the warranty for my vehicle, a [Year] [Model] with VIN [Vehicle Identification Number], purchased on [Purchase Date] from [Dealership Name].

The vehicle has experienced [describe the specific issues or malfunction], which began on [Date issue first occurred]. I have taken the car to [List any authorized dealerships or repair shops you visited] on [Dates of visits] and have attached all relevant documentation, including repair orders and service records. Despite multiple attempts to resolve this issue, the problem persists, and I believe it falls under the coverage of the warranty.

According to the warranty terms that came with my vehicle, I am entitled to a full refund should the issues not be resolved satisfactorily. I appreciate your prompt attention to this matter and hope we can reach a resolution as soon as possible.

Attached to this letter are copies of the following documents:

1. Purchase agreement
2. Warranty information
3. Repair orders and service records
4. [Any additional documents]

I can be reached at [Your Phone Number] or [Your Email Address] should you require any further information.

Thank you for your attention to this matter.

Sincerely,
[Your Name]