

[Your Name]
[Your Position]
[Your Institution]
[Your Institution Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Position]
[Recipient Institution]
[Recipient Institution Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Request for VQI Data for Research Purposes

I hope this message finds you well. I am writing to formally request access to the Vascular Quality Initiative (VQI) data for my research project titled "[Project Title]." Our study aims to [briefly describe the purpose of the research, objectives, and significance].

We believe that the VQI database will be instrumental in providing the necessary data to support our analysis, particularly in relation to [specific datasets or variables of interest].

Our research is approved by [Institutional Review Board/ethics committee] under the reference number [IRB number]. We ensure that all data will be handled in compliance with ethical standards and confidentiality agreements.

Please let me know the process for obtaining access to the data, as well as any relevant guidelines or requirements that must be fulfilled.

Thank you for considering my request. I look forward to your positive response.

Sincerely,

[Your Name]
[Your Position]
[Your Institution]