

[Your Company Letterhead]

[Date]

[Recipient Name]

[Recipient Title]

[Recipient Organization]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

Subject: VQI Compliance Notification

We hope this message finds you well.

This letter is to inform you of our ongoing commitment to maintaining compliance with the Vascular Quality Initiative (VQI) standards and protocols. As part of our compliance efforts, we are conducting a review of our current practices and would like to notify you of the following updates:

1. ****Compliance Updates****:

- [Detail any updates or changes to compliance policies or procedures.]

2. ****Data Collection and Reporting****:

- [Specify any changes in data collection processes, including timelines and responsibilities.]

3. ****Training Opportunities****:

- [Mention any upcoming training sessions or resources for staff regarding VQI compliance.]

We appreciate your cooperation and commitment to ensuring that our practices align with VQI requirements. Please do not hesitate to reach out if you have any questions or need further clarification on any of the points mentioned above.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]

[Your Email Address]