

[Your Name]
[Your Address]
[City, Postcode]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Address]
[City, Postcode]

Dear [Recipient Name],

RE: PARENTAL CONSENT FOR TRAVEL

I, [Your Name], am the parent/legal guardian of [Child's Full Name], born on [Child's Date of Birth]. I am writing to give my consent for my child to travel to [Destination] from [Departure Date] to [Return Date].

During this trip, [Child's Name] will be accompanied by [Accompanying Adult's Name], who is my [Relationship to Accompanying Adult].

Please find attached a copy of [Child's Name]'s birth certificate/passport for confirmation of identity.

Should you require any further information, please do not hesitate to contact me.

Thank you for your attention to this matter.

Yours sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]