

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Embassy/Consulate Name]
[Embassy/Consulate Address]
[City, State, Zip Code]

Subject: Application for Vietnam Student Visa

Dear [Consular Officer's Name],

I am writing to formally request a student visa to study in Vietnam. I have been accepted into [Name of the Institution] for the [Program Name] program, which is set to commence on [Start Date].

I am excited about the opportunity to immerse myself in the Vietnamese culture and further my education in [Field of Study]. I have attached all required documents, including my acceptance letter, passport copy, proof of financial means, and a completed visa application form.

Please let me know if you require any additional information or documentation to process my application.

Thank you for considering my request. I look forward to your favorable response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Nationality]
[Passport Number]