

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Application for Vietnam Visa Eligibility

I hope this letter finds you well. I am writing to formally apply for a visa to visit Vietnam and to confirm my eligibility for the same. Below are the pertinent details regarding my application:

1. ****Personal Information****

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Nationality: [Your Nationality]
- Passport Number: [Your Passport Number]
- Passport Issuance Date: [Date of Issue]
- Passport Expiration Date: [Date of Expiry]

2. ****Travel Details****

- Purpose of Visit: [Tourism/Business/Study/Other]
- Intended Duration of Stay: [Number of Days/Weeks]
- Arrival Date: [Date of Arrival in Vietnam]
- Departure Date: [Date of Departure from Vietnam]

3. ****Previous Visits****

- Have you previously visited Vietnam? [Yes/No]
- If yes, please provide dates and purpose: [Details]

4. ****Supporting Documents****

- A copy of my passport (first page)
- Recent passport-sized photographs
- [List any other relevant documents, such as flight itinerary, hotel reservations, or invitation letters]

5. ****Financial Stability****

- I hereby confirm that I have sufficient funds to support my stay in Vietnam, as demonstrated by [attached bank statements, pay slips, etc.].

6. ****Health Insurance****

- I have obtained travel medical insurance that will cover my health needs during my stay in Vietnam.

I appreciate your consideration of my application and look forward to your positive response. Should you require any further information or documentation, please feel free to contact me via the provided email or phone number.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]