

[Your Company Letterhead]

[Date]

[Recipient Name]

[Recipient Title]

[Recipient Company/Organization]

[Recipient Address]

[City, State, Zip Code]

Subject: VNC Server Usage Agreement

Dear [Recipient Name],

We are pleased to present you with this VNC Server Usage Agreement.

Please review the terms outlined below regarding the usage of the Virtual Network Computing (VNC) server.

****1. Purpose****

This agreement is intended to establish guidelines and responsibilities for the usage of the VNC server to maintain security and efficiency.

****2. Authorized Users****

Only individuals who are explicitly authorized by [Your Company Name] are permitted to access the VNC server.

****3. Usage Policies****

a. Users must not share their login credentials.

b. Users must log out after each session.

c. Users are responsible for safeguarding their device and access.

****4. Security Measures****

All users must adhere to [Your Company Name]'s security protocols, including regular password updates and immediate reporting of any security breaches.

****5. Termination****

This agreement may be terminated at any time by [Your Company Name] with or without cause.

****6. Acknowledgment****

By signing below, you acknowledge that you have read, understood, and agree to adhere to the terms of this VNC Server Usage Agreement.

Signature: _____

Printed Name: _____

Date: _____

We appreciate your cooperation and understanding. Please return a signed copy of this agreement to [Contact Person/Department].

Best regards,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]