

[Your Company Letterhead]

[Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Company]

[Recipient's Address]

[City, State, Zip Code]

Subject: Agreement for VNC Viewer Usage

Dear [Recipient's Name],

This letter serves as an agreement regarding the usage of VNC Viewer software by [Your Company Name]. The following terms and conditions will outline the responsibilities and permissions associated with its usage:

1. **\*\*Licensing\*\***:

- VNC Viewer will be used in accordance with the licensing agreement provided by the software vendor.

2. **\*\*Authorized Users\*\***:

- The following individuals are authorized to use VNC Viewer within

[Your Company Name]:

- [List of authorized users]

3. **\*\*Purpose of Use\*\***:

- VNC Viewer will be utilized for the following purposes:

- [List specific purposes]

4. **\*\*Confidentiality\*\***:

- All users agree to maintain confidentiality regarding sensitive information accessed through VNC Viewer.

5. **\*\*Compliance\*\***:

- All users must comply with the applicable laws and regulations governing data protection and remote access.

6. **\*\*Termination\*\***:

- This agreement can be terminated by either party with a written notice of [number] days.

By signing below, the parties acknowledge that they have read, understood, and agree to the terms outlined in this agreement.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]

[Recipient's Signature] \_\_\_\_\_

Date: \_\_\_\_\_

[Your Signature] \_\_\_\_\_

Date: \_\_\_\_\_