

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]

[Recipient's Name]  
[Recipient's Address]  
[City, State, Zip Code]  
Dear [Recipient's Name],

I hope this letter finds you well. I wanted to take a moment to share a special VHS recording that I believe you will cherish.

The recording captures [brief description of the content, e.g., a family gathering, a memorable event, etc.] and includes moments that truly highlight [specific themes or emotions, e.g., love, joy, laughter]. I thought of you while watching it and felt compelled to send it your way. Please find the VHS tape enclosed. I hope you enjoy revisiting these memories as much as I did while preparing this for you.

Let's plan a time to watch it together or catch up soon; I'd love to hear your thoughts!

Warmest regards,

[Your Name]  
[Optional: Phone Number]