

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Company Name]
[Company Address]
[City, State, Zip Code]

Subject: Warranty Claim for VHS Player

Dear [Customer Service/Specific Contact Name],

I am writing to submit a warranty claim for my VHS player, model number [Model Number] and serial number [Serial Number], which I purchased on [Purchase Date] from [Retailer Name].

Unfortunately, the device has developed a fault, evidenced by [describe the issue briefly, e.g., "the player does not power on" or "the playback is distorted"]. I have followed the troubleshooting steps provided in the user manual, but the problem persists.

As the device is still under warranty, I would like to request a repair or replacement as per the warranty terms. Enclosed with this letter are copies of my purchase receipt and warranty documentation for your reference.

Please let me know how to proceed with this claim. I look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Enclosures: Purchase receipt, warranty documentation]