

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Support

[Company Name]
[Company Address]
[City, State, Zip Code]

Dear Customer Support Team,

I hope this message finds you well. I am writing to seek assistance regarding my VHS player, model [Model Number], which I purchased on [Purchase Date]. Unfortunately, I have been experiencing the following issue(s): [Briefly describe the issue(s) you are facing].

I have attempted the following troubleshooting steps:

1. [Step 1]
2. [Step 2]
3. [Step 3]

Despite these efforts, the problem persists. I would greatly appreciate your guidance on how to resolve this issue or the next steps I should take. Additionally, if there are any warranty or repair options available, please let me know.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Account Number or Order Number, if applicable]