

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Agent's Name]
[Agency's Name]
[Agency's Address]
[City, State, Zip Code]

Dear [Agent's Name],

I am seeking representation for my [genre] novel, titled [Title]. The complete manuscript is [word count] words.

[Briefly introduce your novel: a one or two-sentence hook that summarizes the plot and main conflict. Include the protagonist's name and what they want, along with the stakes involved.]

[Include a short paragraph about the themes of the book, the target audience, and any relevant comparable titles.]

[Provide information about your writing background, previous publications, relevant experiences, or accolades.]

Thank you for your time and consideration. I have included [any specific submission guidelines, if applicable]. I look forward to the possibility of working together.

Sincerely,
[Your Name]