

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient's Position]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in the UX Consultant position at [Company Name] as advertised on [where you found the job listing]. With a diverse background in user experience design, a keen understanding of user-centered methodologies, and a strong ability to deliver actionable insights, I am excited about the opportunity to contribute to your team. In my previous role at [Previous Company Name], I successfully [mention a relevant project or achievement that relates to UX]. This experience honed my skills in [specific UX skills or tools you are proficient in], enabling me to create intuitive and engaging user experiences that meet both user needs and business goals.

I am particularly drawn to [Company Name] because of [mention something specific about the company or its projects that aligns with your values or interests]. I believe that my approach to UX, which emphasizes empathy and thorough research, aligns well with your mission to [mention company mission or values].

I would love the opportunity to discuss how my background, skills, and passion for user experience can bring value to your team. Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you.

Warm regards,

[Your Name]
[LinkedIn Profile or Portfolio URL, if applicable]