

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am [Your Name], a UX consultant with experience in [specific areas of UX]. I am reaching out to discuss how my expertise can enhance your company's user experience and drive customer engagement.

I have successfully worked with [mention relevant clients or projects], where I [briefly describe your contributions]. I believe that my skills in [specific UX skills or methodologies] can greatly benefit [Recipient's Company].

I would love to schedule a brief call to explore potential collaboration opportunities. Thank you for considering my proposal; I look forward to your response.

Best regards,

[Your Name]

[Your LinkedIn Profile or Website, if applicable]