

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]
Dear [Recipient's Name],

I hope this letter finds you well! I am writing to express my interest in the UX [specify position title] at [Company's Name] as advertised [mention where you found the job listing]. With a background in [briefly mention your relevant background or experience], I believe I could make a valuable contribution to your team.

During my previous role at [Your Previous Company or Project], I [briefly describe a relevant achievement or experience]. This experience honed my skills in [mention relevant skills], and I am excited about the opportunity to apply them at [Company's Name].

I am particularly impressed with [mention something specific about the company or its products] and would love to be a part of a team that is dedicated to [mention a goal or value of the company that resonates with you]. I am confident that my approach to UX design, focusing on [mention any specific methodologies or principles you follow], aligns well with your team's goals.

Thank you for considering my application. I look forward to the possibility of discussing how I can contribute to the success of [Company's Name]. Please feel free to contact me at [your phone number] or [your email address] to arrange a conversation.

Warm regards,

[Your Name]

[Your LinkedIn Profile or Portfolio Website (if applicable)]