

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]
[Date]

[Recipient's Name]
[Company Name]
[Company Address]
[City, State, Zip Code]
Dear [Recipient's Name],

[Introductory Paragraph: Briefly introduce yourself, your educational background, and your interest in the internship position.]

[Body Paragraph 1: Highlight your relevant skills and experiences, focusing on UX design projects, tools you are proficient in, and any teamwork or leadership experiences.]

[Body Paragraph 2: Discuss your passion for user-centered design and how it aligns with the company's mission. Mention any specific projects or aspects of the company that excite you.]

[Closing Paragraph: Express your enthusiasm for the internship opportunity, mention your desire to contribute to the team, and invite them to discuss your application further.]

Thank you for considering my application. I look forward to the possibility of collaborating with your team at [Company Name].
Sincerely,

[Your Name]

[Optional: Design elements such as a subtle header background or a unique footer with your social media links or portfolio URL]