

[Your Name]
[Your Address]
[City, State, Zip]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Company's Name]
[Company's Address]
[City, State, Zip]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to express my interest in the UX Design Internship position at [Company's Name] as advertised [where you found the job listing]. As a [Your Current Status, e.g., "junior student at XYZ University majoring in Graphic Design"], I am eager to apply my skills and passion for user-centered design in a practical setting.

Throughout my studies, I have gained proficiency in various design tools, including [list relevant tools, e.g., Figma, Adobe XD, Sketch]. My coursework and projects have equipped me with a solid understanding of design principles, user research, and prototyping. For instance, in a recent project, I [brief description of a relevant project or achievement, highlighting your role and impact].

I am particularly impressed by [specific aspect of the company or project that interests you]. I admire how [Company's Name] focuses on [mention any values, mission, or projects related to UX design], and I would love the opportunity to contribute to such impactful work.

I am excited about the possibility of bringing my background in UX design and my enthusiasm for enhancing user experiences to your team. I am available for an interview at your convenience and can be reached at [your phone number] or [your email].

Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to [Company's Name].

Warm regards,
[Your Name]