[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]
[Date]
[Recipient's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]
Dear [Recipient's Name],
I am excited to apply for the UX Design Internship position at [Company's Name], as advertised on [where you found the job posting]. With a strong foundation in user-centered design principles and a passion for enhancing user experiences, I am eager to contribute to your team and learn from industry leaders.
Background:
Currently, I am pursuing a degree in [Your Degree] at [Your University], where I have acquired knowledge in design thinking, usability testing, and prototyping tools such as [List relevant tools/software]. My coursework, combined with projects like [Briefly describe a relevant project], has honed my skills in creating intuitive and engaging interfaces.
Interest in [Company's Name]:
I have long admired [Company's Name] for [specific reason related to the company's work or values], and I am particularly drawn to [mention any relevant project or value of the company]. I believe my dedication to user empathy aligns perfectly with your mission of [Company's mission or goal].
Experience:
During my internship at [Previous Internship/Experience], I collaborated with a cross-functional team to [describe a relevant responsibility or project], which resulted in [specific outcome or success]. This experience taught me the importance of iterative design and stakeholder feedback, both of which I would bring to the UX team at [Company's Name].
Closing:
I am looking forward to the opportunity to discuss how I can contribute to [Company's Name] while further developing my skills in UX design. Thank you for considering my application. I hope to hear from you soon to schedule an interview.
Warmest regards,
[Your Name]
[Attachment: Resume]