

[Your Name]  
[Your Address]  
[City, State, Zip]  
[Your Email]  
[Your Phone Number]  
[Date]

[Recipient's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip]

Dear [Recipient's Name],

I am writing to express my enthusiasm for the UX Design Internship position at [Company's Name] as advertised [where you found the internship listing]. With a strong foundation in user-centered design principles and a passion for creating intuitive and engaging digital experiences, I am excited about the opportunity to contribute to your team.

As a [Your Major] student at [Your University], I have honed my skills in wireframing, prototyping, and conducting user research through both coursework and hands-on projects. My recent project, [Briefly describe a relevant project], allowed me to [mention key skills or tools used], resulting in [mention a successful outcome or learning experience].

I am particularly drawn to [Company's Name] because of [specific reason related to the company or its projects], and I admire your commitment to [mention any known values or missions of the company]. I believe that my background in [mention specific skills or experiences relevant to the company] aligns well with your team's goals and culture.

I am eager to bring my creativity and analytical skills to [Company's Name] and learn from experienced designers in a collaborative environment. I am confident that this internship will enhance my abilities while allowing me to add value to your ongoing projects.

Thank you for considering my application. I look forward to the possibility of discussing how my skills and aspirations align with the exciting work at [Company's Name]. I am available for an interview at your earliest convenience and can be reached at [Your Phone Number] or [Your Email].

Warm regards,  
[Your Name]