

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]

[Recipient's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the UX Design Internship position at [Company's Name] as advertised on [where you found the job listing]. With a passion for user-centered design and a strong foundation in both design principles and user research, I am excited about the opportunity to contribute to your team and enhance user experiences through innovative design solutions.

As a [your degree program, e.g., Bachelor of Arts in Graphic Design] student at [Your University], I have developed a solid understanding of design methodologies and tools, including [list relevant tools/software, e.g., Adobe XD, Figma, Sketch]. My coursework has equipped me with skills in wireframing, prototyping, and conducting user testing, all of which I believe are essential for this internship.

During my previous experience at [Previous Company/Project], I successfully [describe a relevant project or responsibility, e.g., collaborated with a team to redesign a mobile application, resulting in improved user engagement by 30%]. This experience taught me the importance of iterative design and the value of receiving and implementing user feedback to optimize products.

I am particularly drawn to [Company's Name] because of [mention something specific about the company, e.g., its commitment to innovation, user experience philosophy, or a particular project they worked on]. I admire how your team [describe a specific achievement or quality of the company], and I am eager to bring my creativity and analytical skills to contribute to your ongoing projects.

I am confident that my background in UX design and my enthusiasm for creating meaningful user experiences align with the goals of [Company's Name]. I would be thrilled to further discuss how I can add value to your team during an interview. Thank you for considering my application. I look forward to the opportunity to speak with you soon.

Sincerely,
[Your Name]