[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]
Dear [Recipient's Name],
I am writing to express my interest in the UX Design Internship position at [Company's Name] as advertised [where you found the job posting]. I am currently a [Your Year, e.g., junior] at [Your University] pursuing a degree in [Your Major, e.g., Graphic Design, Human-Computer Interaction], and I am eager to contribute my skills and enthusiasm to your team.
Through my academic coursework and projects, I have developed a strong foundation in user-centered design principles. My experience with tools such as [mention relevant tools/software, e.g., Sketch, Adobe XD, Figma] has enabled me to create engaging prototypes and conduct user research effectively. One of my key projects involved [briefly describe a relevant project], where I [explain your role and what you learned].
I am particularly drawn to [Company's Name] because of [specific reason related to the company, e.g., its commitment to innovative design, its social impact initiatives]. I believe that my skills in [mention specific skills relevant to the internship, e.g., wireframing, usability testing] align well with your team's objectives.
I am excited about the opportunity to bring my unique perspective as a [Your Major] student while learning from talented professionals in the field. I am looking forward to the possibility of contributing to exciting projects at [Company's Name].
Thank you for considering my application. I would be thrilled to discuss my candidacy further. I can be reached at [Your Phone Number] or [Your Email Address].
Sincerely,
[Your Name]