

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Company/Organization Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well.

I am writing to express my interest in the UX Designer position at [Company/Organization Name]. With a background in [relevant experience or education], I am passionate about creating intuitive and user-centered designs.

I have worked on [briefly highlight relevant projects or skills], which I believe align well with your team's objectives.

I would love the opportunity to discuss how my experience can contribute to the success of [Company/Organization Name].

Thank you for considering my application. I look forward to your response.

Best regards,

[Your Name]