

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Recipient's Name]
[Recipient's Job Title]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am a UX designer with a background in [briefly mention your background, e.g., graphic design, human-computer interaction, etc.]. I am reaching out to connect and learn from your expertise in the field, particularly your work at [Company Name].

I have been following your projects on [mention any specific project, blog, social media, etc.], and I am particularly impressed by [specific detail that resonates with you]. I believe your insights could be incredibly valuable as I navigate my career path in UX design.

If you are open to it, I would greatly appreciate the opportunity to chat for 20-30 minutes. I would love to hear about your experiences and any advice you might have for someone looking to grow in this industry.

Thank you for considering my request. I look forward to the possibility of connecting with you.

Best regards,

[Your Name]
[Your LinkedIn Profile URL or Portfolio URL]