

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Admissions Office
University of Washington
[University Address]
[City, State, Zip Code]

Dear Admissions Committee,

I am writing to express my enthusiasm for applying to the University of Washington for the [specific program or major] in the [upcoming academic term]. I am particularly drawn to UW because of [specific reason related to the program, faculty, or university culture].

As part of my application, I am committed to meeting all requirements, including [list relevant application requirements: personal statement, letters of recommendation, etc.]. I believe that my background in [your field/experience] and my passion for [specific interest related to the program] would make me a valuable addition to the UW community.

Thank you for considering my application. I look forward to the opportunity to contribute to and grow within the University of Washington.

Sincerely,
[Your Name]