

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Admissions Committee]
[University of Washington]
[Department Name]
[University Address]
[City, State, Zip Code]

Dear Members of the Admissions Committee,

I am writing to express my interest in the [specific program name] at the University of Washington for the [term/year] intake. I am particularly drawn to this program because [specific reasons related to the program, faculty, research opportunities, etc.].

I hold a [Your Degree] in [Your Major] from [Your University], where I [briefly describe relevant academic achievements, research, or projects].

My experience in [mention specific skills or experiences related to the program] has prepared me well for the challenges of graduate study.

Furthermore, my [mention any relevant work experience, internships, or volunteer work] has reinforced my passion for [mention field or area of study]. I am especially interested in [specific aspects of the program or faculty], and I believe that my [mention any skills or qualities] would allow me to contribute positively to the [department or community].

Thank you for considering my application. I look forward to the possibility of contributing to the University of Washington and enriching my academic journey.

Sincerely,
[Your Name]